

# New Employee Orientation (Day 1) Agenda and Acknowledgement of Attendance

## Morning Session

- Welcome - Mission, Vision, Values
- Introduction to Renown Health: Scale and scope of Renown Health operating divisions and service lines, strategic plan and key initiatives
- Break
- WE C.A.R.E.: How We Live Our Values
- Just Culture and Continuous Improvement
- Inspire Health and Partnerships

Lunch

## Afternoon Session

- Information Security
- Create Amazing Careers: Employee Benefits and Wellness
- Break
- Self-Awareness Training with McQuaig

Renown Health ("Renown") is committed to providing high quality of care in compliance with all applicable state and federal laws and regulations, professional and ethical Code of Conduct, and Renown policies and procedures. It is Renown's expectation that all employees, physicians, medical staff, Board members, and contractors share this commitment and will adhere to all federal and state legal requirements and the standards set forth in the Compliance Program and Code of Conduct. As such, I attest that:

- I agree to uphold Renown's Mission, Vision and Values, policies and procedures.*
- I have received information on the topics above, including the Renown Health Compliance Program and Code of Conduct.*
- I acknowledge I have been provided the links to the Renown Code of Ethics, Compliance policies and procedures and the Nevada Pregnant Worker Fairness Act.*
- I understand it is my responsibility to read, understand and abide by the Compliance Program and Code of Conduct and to perform my job duties in compliance with all applicable laws, regulations, and professional and ethical standards.*
- I attest that I have brought forth any and all concerns that I have regarding noncompliance with the Compliance Program, Code of Conduct and applicable laws and regulations to the Compliance Officer (1-775-982-5596) or the Anonymous Hotline (1-800-611-5097).*

PRINT YOUR NAME: \_\_\_\_\_ EMPLOYEE ID: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ TODAY'S DATE: \_\_\_\_\_

# New Employee Orientation (Day 2)

## Agenda and Acknowledgement of Attendance

### Morning Session

- Welcome - Empathy
- Diversity, Equity and Inclusion
- Break
- Compliance Program and Code of Conduct: Code of Ethics, HIPAA
- Employee Expectations: Human Resources Policies and Procedures - Open Door Policy; Attendance and Punctuality; Dress and Appearance; Social and Emerging Media; Cell Phone Usage; Non-Retaliation; Harassment

Lunch

### Afternoon Session

- Patient and Employee Safety: Patient Safety initiatives, Process Improvement, Workplace Safety, Workers' Compensation, Infection Prevention and Control, Tuberculosis and Bloodborne Pathogens
- Break
- De-Escalation and Personal Safety
- Rewards and Recognition
- Continuous Improvement Tools
- Learning and Development: Enrich-U

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